

This form should be completed where construction works are to be undertaken over or near Urban Utilities' infrastructure which would otherwise not be assessed under the following:

- Any water or sewerage infrastructure works (which would need to be covered by a separate Urban Utilities Water Approval Application); OR
- Any building or construction works which would trigger a BOA Referral under the Queensland Development MP1.4; OR
- Any projects undertaken or managed by Urban Utilities; OR
- Any works which are covered by a Type 1 Network Access Permit.

Please complete this form and submit via email (with any relevant attachments) to development.BOA@urbanutilities.com.au. Fees apply in accordance with the **Urban Utilities Developer Customer Price List** and must be received prior to the assessment of your referral.

Note that all design documentation submitted for assessment must be certified by an RPEQ, and any decision by Urban Utilities does not limit the responsibility of the certifying RPEQ.

REFERRAL DETAILS

REFERRAL TYPE* (TICK ONE BOX ONLY)

- Construction Over Asset Referral
 Construction Over Asset Referral Amendment ▼

Referral Application Number

PROJECT NAME / DESCRIPTION*

DEVELOPMENT APPLICATION DETAILS

Development Application Number:

ASSOCIATED INFRASTRUCTURE* (TICK ALL THAT APPLY)

- Sewerage Water Easement

Additional information
about the works to assist
with assessment

STATUS OF WORKS* (TICK ONE BOX ONLY)

- Not started Partially complete Completed

PROPERTY DETAILS

PROPERTY ADDRESS OF WORKS*

LOCAL GOVERNMENT AREA*

- Brisbane Ipswich Somerset
 Scenic Rim Lockyer Valley

REAL PROPERTY DESCRIPTION*

Lot number/s Plan type Plan number

<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>
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CONTACT DETAILS

APPLICANT*

Full name

Company name

QBCC Lic.

RPEQ Number

Postal address

Postcode

Contact number

Email

ASSESSMENT MANAGER*

Same as applicant

Full name

Company name

QBCC Lic.

RPEQ Number

Postal address

Postcode

Contact number

Email

PROPERTY OWNER Full name / Company name <input type="text"/> Contact number <input type="text"/> Email <input type="text"/>	ADDITIONAL CONTACT Full name <input type="text"/> Contact number <input type="text"/> Email <input type="text"/>
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BILLING DETAILS*

Indicate below which party will be responsible for payment of this referral. Once the application is processed any changes to the contact will incur an administration charge. (Tick **one box** only)

<input type="checkbox"/> Applicant	<input type="checkbox"/> Property owner ▶	Postal address	<input type="text"/>
<input type="checkbox"/> Assessment manager	<input type="checkbox"/> Additional contact ▶		Postcode

REFERRAL CHECKLIST

For all construction over or near asset referrals*

- RPEQ certified drawings are provided which demonstrate the proposed solution, that include,
- Site plan showing:
 - the accurate location of the Urban Utilities infrastructure (**including all maintenance structures and all property connections on the site**) correctly represented spatially in relation to the proposed works.
 - details of all footings, driven or hammered piles/piers and rock/ground anchors.
 - dimensions of horizontal clearances between footings/piers and the infrastructure.
 - details of any cut/fill to be undertaken on-site over or near Urban Utilities' infrastructure to be shown in Australian Height Datum (AHD).
 - existing and proposed surface levels to be shown in Australian Height Datum (AHD).
 - locations/heights of any proposed retaining walls.
 - the construction works ensure that suitable access to Urban Utilities' infrastructure is established and maintained.
 - sewer maintenance hole covers must not be covered or buried, and any surface water must be free-draining at the finished ground level.
 - Sections that show or demonstrate:
 - the accurate location of the infrastructure in relation to proposed works.
 - the dimensions of horizontal and vertical clearances between slabs/beams/piers/pad footings and the infrastructure.
 - a long section that demonstrates the vertical clearances which will be achieved.
 - the construction works will not impose any additional load bearing on to infrastructure.
 - Drawing submitted must:
 - include a Title Block which identifies the property, the author of the drawings, the job number, and the current drawing and revision numbers. Drawings which do not include this information are not acceptable.
 - be site specific. Generic or standard drawings are not acceptable.
 - be accurate. Approximate locations/dimensions are not acceptable.
 - RPEQ details, including full name, RPEQ Registration Number, signature and date

For referrals including easements

- Easement documentation
- Current Title Search
 - Survey Plan(s) (identifying the existence and extent of any easements on the property).
 - Easement terms and conditions.

REFERRAL ENDORSEMENT

DECLARATION

I hereby certify that all Construction Over Asset Referral requirements have been complied with and acknowledge that this request may be refused if information required in the referral checklist above has not been provided or is incomplete.

Applicant's name/signature* (digital signatures are accepted by Urban Utilities)	<input style="width: 100%; height: 60px;" type="text"/>	Date* <input style="width: 100%; height: 60px;" type="text"/>
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