

This form should be completed where a concurrence agency referral for building over or near assets is required as a result of an alternative solution being proposed for building work under the Queensland Development Code Mandatory Part 1.4 Building Over or Near Relevant Infrastructure and is in accordance with Urban Utilities' jurisdiction under the Planning Regulation 2017 (Schedule 9, Part 3, Division 3, Table 7). Minimum information requirements are indicated (*)

Please complete this form and submit via email (with any relevant attachments) to development.BOA@urbanutilities.com.au. Fees apply in accordance with the Urban Utilities Developer Customer Price List and must be received prior to the assessment of your referral.

Note that referral agency response time-frames specified under the Development Assessment Rules do not apply where a referral submission fails to provide the information indicated (**).

REFERRAL DETAILS

REFERRAL TYPE* (TICK ONE BOX ONLY)

- BOA Referral
 BOA Referral Amendment

Referral Application Number

ASSOCIATED INFRASTRUCTURE* (TICK ALL THAT APPLY)

- Sewerage Water Easement

DEVELOPMENT APPLICATION DETAILS

Confirmation Notice attached? Yes No

Development Application Number:

BUILDING WORKS TO BE ASSESSED* (TICK ALL THAT APPLY)

- New dwelling Garage/carport
 Dwelling extension Deck/patio/pergola
 Townhouse development Pool
 High-rise residential building Retaining wall
 Industrial building Fill/excavation
 Other (give details) Commercial building

STATUS OF BUILDING WORKS* (TICK ONE BOX ONLY)

- Not started Partially complete Completed

Additional information
about the works to assist
with assessment

PROPERTY DETAILS

PROPERTY ADDRESS OF BUILDING WORKS*

LOCAL GOVERNMENT AREA*

- Brisbane Ipswich Somerset
 Scenic Rim Lockyer Valley

REAL PROPERTY DESCRIPTION*

Lot number/s Plan type Plan number

Lot number/s	Plan type	Plan number
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

ASSOCIATED INFRASTRUCTURE WORKS*

Are there any Urban Utilities infrastructure alterations or additions associated with this site (e.g. Water Approval or Standard Connections)?

- No Yes Reference Numbers
(e.g. 20-PNT12345 or 20-STD-23456)

Note: A BOA Referral Response will not be issued,

- (for a not started building works referral) – until a copy of an approved Decision Notice has been provided to the BOA Team, or
- (for a partially complete or complete building works referral) – until the evidence that all infrastructure alterations or additions have been completed.

APPLICANT'S DETAILS

REFERRAL APPLICANT*

Full name

Company name

QBCC Lic. / RPEQ Number

Postal address

Postcode

Contact number

Email

ASSESSMENT MANAGER** (Building Certifier) Same as referral applicant

Full name

Company name

QBCC Lic.

Postal address

Postcode

Contact number

Email

PROPERTY OWNER Full name / Company name <input type="text"/> Contact number <input type="text"/> Email <input type="text"/>	ADDITIONAL CONTACT Full name <input type="text"/> Contact number <input type="text"/> Email <input type="text"/>
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BILLING DETAILS*

Indicate below which party will be responsible for payment of this referral. Once the application is processed any changes to the contact will incur an administration charge. (Tick **one box** only)

<input type="checkbox"/> Referral applicant	<input type="checkbox"/> Property owner ▶	Postal address	<input type="text"/>
<input type="checkbox"/> Assessment manager	<input type="checkbox"/> Additional contact ▶		<input type="text"/> Postcode

REFERRAL CHECKLIST

For all build over or near infrastructure referrals*

- Architectural / building plans are provided which include,
 - A site plan showing:
 - the location of the Urban Utilities infrastructure (**including all maintenance structures and all property connections on the site**) correctly represented spatially in relation to the allotment boundaries and proposed building works.
 - the offset of all buildings and/or structures from allotment boundaries.
 - details of any cut/fill to be undertaken on-site to be shown in Australian Height Datum (AHD).
 - existing and proposed surface levels to be shown in Australian Height Datum (AHD).
 - locations/heights of any proposed retaining walls.
 - that suitable access will be provided and maintained to any sewer maintenance covers located within the site.
 - Building elevations which include FFLs and GLs shown in AHD.
- RPEQ certified structural drawings are provided which demonstrate the proposed alternative solution, that include,
 - Footings layout showing:
 - the accurate location of the Urban Utilities infrastructure (**including all maintenance structures and all property connections on the site**) correctly represented spatially in relation to the footings.
 - details of all footings, driven or hammered piles/piers and rock/ground anchors.
 - dimensions of horizontal clearances between footings/piers and the infrastructure.
 - Sections that show or demonstrate:
 - the accurate location of the infrastructure in relation to slabs, beams/bridging beams, or piers/pad footings.
 - the dimensions of horizontal and vertical clearances between slabs/beams/piers/pad footings and the infrastructure.
 - a long section that demonstrates the horizontal clearances which will be achieved.
 - the structure will have no load bearing on infrastructure.
 - the structure will be self-sustaining if Urban Utilities has to excavate the infrastructure for maintenance or repair.
 - suitable access will be provided and maintained to the junction of any sewer property connections located within the site.
 - Drawing submitted must:
 - include a Title Block which identifies the property, the author of the drawings, the job number, and the current drawing and revision numbers. Drawings which do not include this information are not acceptable.
 - be site specific. Generic or standard drawings are not acceptable.
 - be accurate. Approximate locations/dimensions are not acceptable.

For referrals including easements

- Easement documentation
 - Current Title Search
 - Survey Plan(s) (identifying the existence and extent of any easements on the property).
 - Easement terms and conditions.

REFERRAL ENDORSEMENT

DECLARATION

I hereby certify that all Build Over Asset Referral requirements have been complied with and acknowledge that this referral may be refused if information required in the referral checklist above have not been provided.

Referral applicant' name* (digital signatures are accepted by Urban Utilities)	<input type="text"/>	Date*	<input type="text"/>
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