

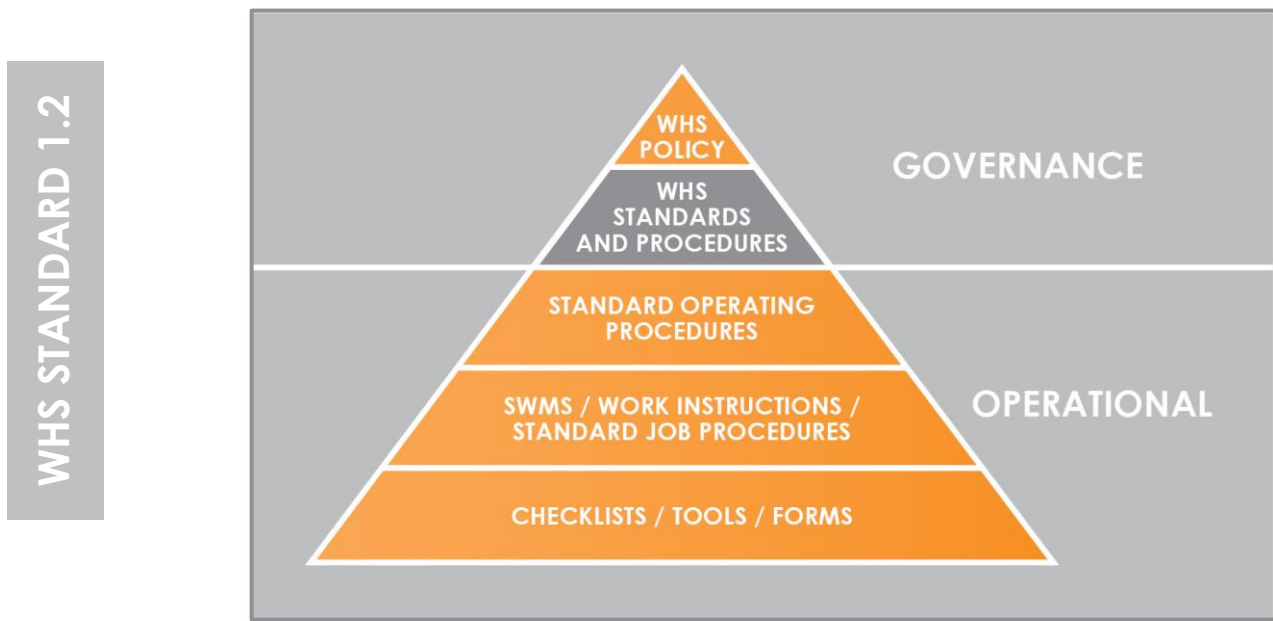
WHS STANDARDS

SAFETY Everyone. Everywhere. Every day.

WHS LEGAL AND OTHER REQUIREMENTS

DOC ID	STD129	VERSION	3	DOC OWNER	Dave Cowan
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1. WHSMS DOCUMENT HIERARCHY



2. GOAL

Relevant legal, regulatory, industry and other work health and safety (WHS) requirements are identified, accessible, understood and complied with in an environment of continuous improvement. WHS legal and other requirements are integrated into Queensland Urban Utilities (QUU) broader risk management and corporate compliance framework and related systems.

3. PERFORMANCE REQUIREMENTS

1. Systems and procedures are in place that identify, ensure access and compliance to all applicable WHS legislation, regulations, standards, local council and other regulatory authority by-laws, licences, permits and other requirements directly applicable to QUU's activities, products or services.
2. Legal information, relevant to QUU's WHS compliance is documented in a central legal register that is reviewed, kept up-to-date and accessible to QUU management, staff, contractors and relevant external parties.
3. Each QUU staff member (including contractors) is vigilant in conducting their duties and demonstrates commitment and adherence to WHS standards, procedures and regulatory requirements.
4. Where there is no standard, code of practice, regulation or guideline that prescribes a standard of WHS performance, QUU will adopt a risk management approach to ensure compliance with their WHS legislative obligations.

5. Audits are undertaken to verify and ensure compliance systems, activities and controls are in place, working effectively and appropriately satisfy WHS legal and compliance requirements.
6. All matters relating to the Regulator (WHS, Electrical or other) must be managed promptly and within agreed timeframes.

4. WHS BENEFITS

- QUU is compliant with and meets their WHS legislative duties.
- Improved WHS decision-making, accountability and outcomes.
- Areas of non-compliance and significant risk, which cannot be mitigated are proactively identified, assessed and managed.
- QUU has a WHS management system (WHSMS) in place that complies with legislative requirements and ensures a healthy and safe system of work for all employees, contractors, visitors and other persons.

5. RESPONSIBILITIES AND ACCOUNTABILITIES

Officers, Managers and Workers have clear responsibilities and accountabilities for WHS outlined in QUU's **WHS Resources, Responsibility and Accountability Procedure (PRO359)**. These responsibilities and accountabilities are non-transferrable and critical to achieving QUU's WHSMS goals, objectives and targets.

In accordance with **WHS Legal and Other Requirements Procedure (PRO356)**, responsibilities and requirements for ensuring compliance with our legislative and legal obligations will be established, integrated into business management and monitored for the purposes of:

- meeting legal and other obligations
- preventing workplace injury or illness
- promoting staff health and wellbeing
- enabling business capability
- ensuring continual improvement and high standards of WHS throughout QUU.

6. RELATED INTERNAL DOCUMENTS

- QUU Work Health and Safety Policy (POL33)
- WHS Legal and Other Requirements Procedure (PRO356)
- WHS Audit and Inspection Standard (STD139)
- QUU Risk Management Policy (POL11)
- Corporate Compliance Program (MP69)
- QUU Legal Register (REG38)
- QUU Code of Conduct (REF135)
- QUU forms, checklists and other documentation that assist in achieving the required compliance

7. REFERENCES

- QLD Work Health and Safety Act 2011
- QLD Work Health and Safety Regulation 2011
- QLD Electrical Safety Act 2002
- QLD Electrical Safety Regulation 2013

- AS/NZS 4801:2001 Occupational Health and Safety Management Systems – Specification with guidance for use
- OHSAS 18001:2007 *Occupational Health and Safety Management Systems*
- AS/NZS ISO 31000:2009 Risk Management Standard
- AS 3806-2006 Compliance Programs