

Special Water Meter Reading Application

For special water meter reading enquiries, fees and payment methods, phone Queensland Urban Utilities on 13 26 57.

Mail payment and application to: Queensland Urban Utilities, Locked Bag 1496, Brisbane, QLD 4001.

The personal information provided will be used by Queensland Urban Utilities or its agents for the purpose of processing your Special Water Meter Reading Application. Queensland Urban Utilities' privacy statement is available at www.urbanutilities.com.au

Your application must be received at least four working days prior to the date you require the results. While every effort will be made to process the application by this date, no warranty or guarantee is given or implied.

All fields are mandatory unless specified as optional.

Applicant details

Business name (if applicable):

ACN/ABN:

Reference details:

Applicant first name:

Applicant surname:

Contact number:

Email address:

Applicant postal address

Postal address 1:

Postal address 2 (optional):

Suburb:

State:

Postcode:

Property details

Is the property owner's name the same as the applicant name?

Yes No If no, please complete fields below.

Property owner's first name:

Property owner's surname:

Is the property address the same as the postal address?

Yes No If no, please complete fields below.

Property address:

Suburb:

State:

Postcode:

Real property description

Lot number:

Plan type:

Plan number:

Water and sewerage account information

Account number (optional):

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This is the 15 digit account number as shown on the Queensland Urban Utilities Water and Sewerage Account.

Meter reading details

Date reading required:

We require four working days to process your request. In addition to these four working days, please also allow sufficient time for us to receive your application via post.

Settlement details

Settlement date e.g. the effective date of ownership transfer:

How would you like to receive your results?

Post Fax Fax number

Email

Application fee

GST does not apply to this charge. Refer to Queensland Urban Utilities' website for current fees and charges. Payment can be made by cheque or money order and must be submitted with this application.

If you would like to cancel a Special Water Meter Reading Application, you need to notify us by calling 13 26 57 before 2pm, no less than three working days prior to the date specified under **Meter reading details**. Any cancellation requests received after this time are non-refundable.

Terms and Conditions

- By signing in the space provided below, the applicant agrees that they will be bound by these terms and conditions.
- By law, water and sewerage charges apply to the property and are payable by anyone who from time-to-time owns the property, regardless of whether or not they used the services or consumed the water.
- It is the responsibility of vendors and purchasers or their representatives to ensure that an application for a special water meter reading is made to Queensland Urban Utilities within a reasonable time prior to a property settlement.
- If the special water meter reading is for property settlement purposes, any apportionment of the water and sewerage charges at the time of settlement is the responsibility of the vendor and purchaser, or their representatives.
- Queensland Urban Utilities is not liable for vendors or purchasers failing to request appropriate searches.
- It is the property owner's responsibility to determine the nature of the water supply and sewerage connection to the property (i.e. whether or not there is a water/sewer connection, whether or not the property is serviced by a private off-line main or whether or not the property is individually metered).
- Queensland Urban Utilities is not liable for any reliance by the property owner on the special water meter reading for any purpose other than in relation to the water consumption or amount due or owing on the stated date.
- While Queensland Urban Utilities will use its best endeavours to process special water meter readings within the requested timeframe (i.e. within four working days of receipt of a valid Special Water Meter Reading Application or such other day as requested), no warranty or guarantee is given or implied.
- A special water meter reading is considered to have been provided by Queensland Urban Utilities to the applicant in the following circumstances:
 - If sent by post, the second business day after posting
 - If sent by fax, upon acknowledgement on the sending machine that there was an error-free transmission
 - If sent by email, the date and time the email indicates that it was sent.
- Once provided, Queensland Urban Utilities accepts no responsibility for special water meter readings received outside these timeframes or not at all.
- Queensland Urban Utilities does not issue water and sewerage accounts for part periods.
- The total amount stated in the special water meter reading is the amount due or owing if a water and sewerage account were to be issued on the stated day.

Applicant signature:

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