

Plant Number		Date	
Address		Work Order No.	

TASKS

- Building Roof** - Safely access the building roof and remove all organic material, leaves, debris and foreign matter from the roof
- Building Gutters** - Safely access the building gutters and remove all organic material, leaves, debris and foreign matter from the gutters
- Building Downpipes** - Safely access the building gutters downpipes and spitters and remove all organic material, leaves, debris and foreign matter from the downpipe and spitters to ensure full capacity of the opening and pipe.
- Roof & Gutter Cleaning Report** - Complete the report in full
- Dispose of all removed material** - Dispose of all removed material and debris to an appropriate off site

TREE INFORMATION ON SITE

Are there trees present on site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do the trees extend above the building roof and gutter?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Do the trees overhang the building	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Approximate distance of closest tree trunk to the building?	<input type="checkbox"/> <2m <input type="checkbox"/> <5m <input type="checkbox"/> <10m <input type="checkbox"/> 10+m
If known list the types of trees present?	

DEBRIS & BLOCKAGES OF ROOF, GUTTERS< DOWNPIPES * SPITTERSAND COMMENTS

Were any downpipes blocked?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Do any downpipes remain blocked?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Were any Spitters blocked?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Do any Spitters remain blocked?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Were any holes or perforations observed in the roof sheeting after removal of debris??	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Were any holes or perforations observed in the gutter after removal of debris??	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

QUANTITY OF DEBRIS REMOVED FROM ROOF, GUTTERS< DOWNPIPES * SPITTERSAND COMMENTS

Estimate volume of loose debris removed from roof?	m ³ .
Estimate volume of loose debris removed from gutter?	m ³ .
Estimate volume of loose debris removed from downpipes?	m ³ .
Estimate volume of loose debris removed from Spitters?	m ³ .

Inspected by (Print Name):	Date:
Signed:	Date: