

Civil - Roof and Gutter Cleaning for Building - Report

Plant Number	Date	
Address	Work Order No.	

TASKS

- 1. **Building Roof -** Safely access the building roof and remove all organic material, leaves, debris and foreign matter from the roof
- 2. **Building Gutters -** Safely access the building gutters and remove all organic material, leaves, debris and foreign matter from the gutters
- 3. **Building Downpipes -** Safely access the building gutters downpipes and spitters and remove all organic material, leaves, debris and foreign matter from the downpipe and spitters to ensure full capacity of the opening and pipe.
- 4. Roof & Gutter Cleaning Report Complete the report in full
- 5. **Dispose of all removed material** Dispose of all removed material and debris to an appropriate off site

TREE INFORMATION ON SITE						
Are there trees present on site?	□Yes	□No				
Do the trees extend above the building roof and gutter?	□Yes	□No	□Not Applicable			
Do the trees overhang the building	□Yes	□No	□Not Applicable			
Approximate distance of closest tree trunk to the building?	□<2m	□<5m	□<10m □10+m			
If known list the types of trees present?						
DEBRIS & BLOCKAGES OF ROOF, GUTTERS< DOWNPIPES	s * Spitters	SAND COM	MENTS			
Were any downpipes blocked?	□Yes	□No	□Not Applicable			
Do any downpipes remain blocked?	□Yes	□No	□Not Applicable			
Were any Spitters blocked?	□Yes	□No	□Not Applicable			
Do any Spitters remain blocked?	□Yes	□No	□Not Applicable			
Were any holes or perforations observed in the roof sheeting after removal of debris??	□Yes	□No	□Not Applicable			
Were any holes or perforations observed in the gutter after removal of debris??	□Yes	□No	□Not Applicable			
QUANTITY OF DEBRIS REMOVED FROM ROOF, GUTTERS< DOWNPIPES * SPITTERSAND COMMENTS						
Estimate volume of loose debris removed from roof?		m^3 .				

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 ${\sf m}^3$.

 m^3 .

 m^3 .

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Estimate volume of loose debris removed from gutter?

Estimate volume of loose debris removed from Spitters?

Estimate volume of loose debris removed from downpipes?



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PRE-CLEAN PHOTOS OF ROOF, GUTTER, DOV	WNPIPES, S	SPITTERS	
Roof prior to cleaning:	Photo Ref:		
Gutter prior to cleaning:	Photo Ref:		
Spitter/Downpipe of gutter (from roof) prior to cleaning:	Photo Ref:		
POST-CLEAN PHOTOS OF ROOF &	GUTTER		
Roof after cleaning:	Photo Ref:		
Gutter after cleaning:	Photo Ref:		
Spitter/Downpipe of gutter (from roof) after cleaning:	Photo Ref:		
CORRECTIVE WORKS			
Is any additional corrective works required?	□Yes	□No	□Not Applicable
Additional Comments/Details: (eg holes in gutter or roof)			
Inspected by (Print Name):	Date:		
Signed:			

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