

VALVE INSPECTION REPORT CRITICAL CUSTOMER RETICULATION VALVE

Job Task:

To locate, inspect, operate and report on reticulation valves that service critical customers. To test the operation of the valve but not to its full functionality, the valve should be operated so as not to adversely affect the flow and pressure in the reticulation main. To ensure all requirements to undertake the inspection are in place (traffic control, permits, shut plans, confined space) and pump out the valve pit if required. To provide comments on any maintenance required and any further detail on the condition of the valve, and to take photos and reference photo numbers in the inspection form. If the GIS service connection or valve location, attributes or status is incorrect, to provide detailed marked up maps and correct information to QUU redlining.

Plant Number		Work Order		DATE	
Valve Normal Operating Position	<input type="checkbox"/> Normally Open <input type="checkbox"/> Normally Closed	Address			

Reticulation valve found?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Valve operating position when located?		<input type="checkbox"/> Open <input type="checkbox"/> Closed	
Reticulation valve marked in accordance with SEQ WS&S D&C Code?		Valve box lid <input type="checkbox"/> Yes <input type="checkbox"/> No	kerb marking <input type="checkbox"/> Yes <input type="checkbox"/> No
		Pavement marking <input type="checkbox"/> Yes <input type="checkbox"/> No	
Location	<input type="checkbox"/> Road	<input type="checkbox"/> Footpath / Verge	<input type="checkbox"/> Private property
	<input type="checkbox"/> Easement	<input type="checkbox"/> Reserve / Park	<input type="checkbox"/> Adjacent to Waterway
Access	<input type="checkbox"/> Vehicular	<input type="checkbox"/> Pedestrian	<input type="checkbox"/> Driveway
			<input type="checkbox"/> Other _____
Valve operable with standard valve key?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Valve successfully operated?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Position at end of inspection?		<input type="checkbox"/> Closed <input type="checkbox"/> Open	
Any leaks visible 5 minutes after operation?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Any Corrective Maintenance?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
General Assessment & Recommendation:			
<p>Corrective Work Priority:</p> <p> Low <input type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/> </p> <p>Valve location marking</p> <p>Valve leaking, not found, inoperable with standard valve key</p>			
Redlining required (service/property connection/ valve location or attributes)		<input type="checkbox"/> Yes <input type="checkbox"/> No Maps detailed with exact location to be provided	
Inspected by:			

Photos & Supporting Information

Asset Information	Photo Numbers